

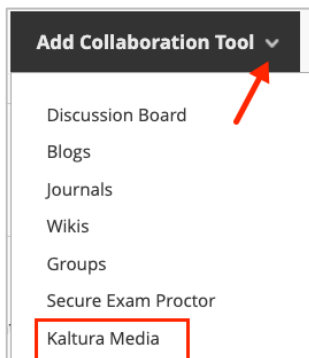
# ADD AUDIO/VIDEO IN KALTURA

Add audio and video files to your course to enhance the content. Students can easily view or listen to the files within ulearn. This will prevent students from accidentally closing ulearn and it allows for easy movement between content within ulearn.

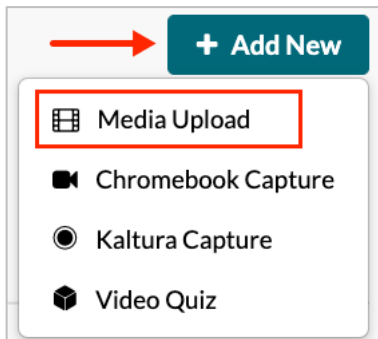
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## Instructions

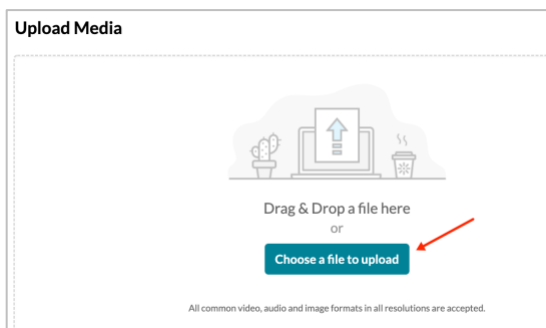
1. Within a [content area](#), from the **Add Collaboration Tool** menu select **Kaltura Media**.



2. In the Mashup Gallery, click on the **Add New** button and select **Media Upload**.

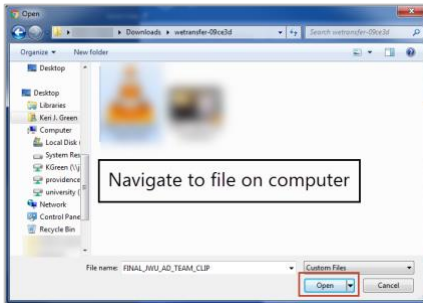


3. Click **Choose a file to upload**.

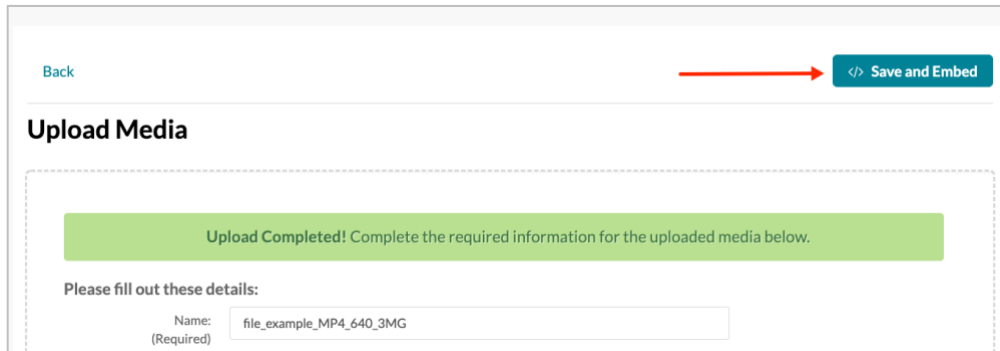


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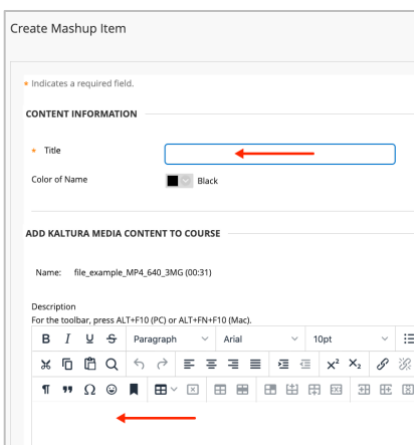
- In the window that pops up, navigate to the video or audio file to be uploaded. Select the file and click **Open**.



- The file will upload and show a green notification when the upload is complete. Edit the **Name** for the video or audio file and click **Save and Embed**.



- On the **Create Mashup Item** screen, edit the title as needed and add a description or directions for the audio or video file.



- Select any **Options** as needed and click **Submit** to finish adding the audio or video

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file to the ulearn content area.



**OPTIONS**

Permit Users to View the Content Item  Yes  No

Track Number of Views  Yes  No

Select Date and Time Restrictions

Display After      
*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

Display Before      
*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*